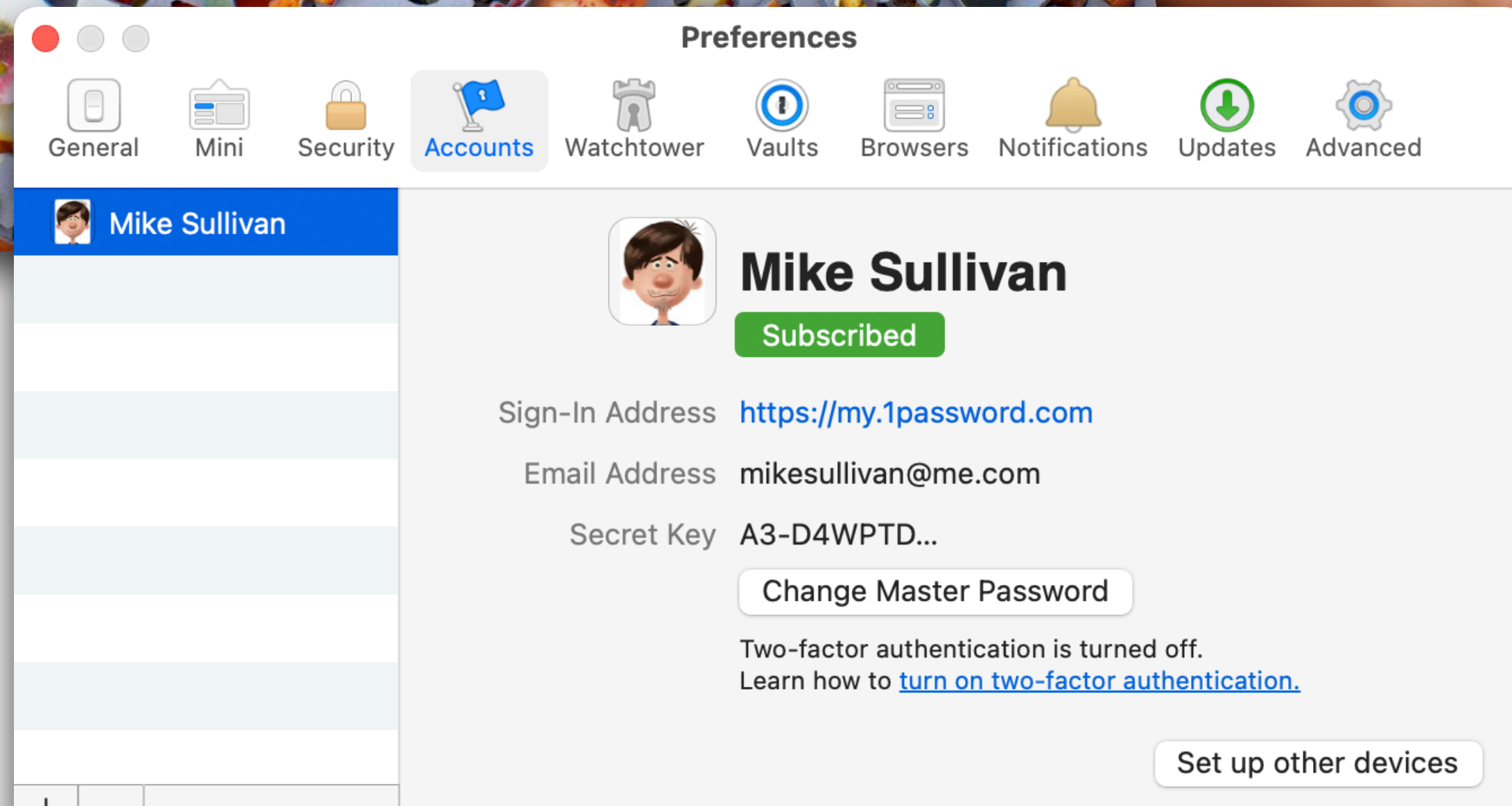


Hello from beautiful



Cove Apple Club

June 23, 2021



Tonight's Topics

- Plan for the unthinkable

Remember!

- The presentation of tonight's meeting will soon be available to download from our Archives website, in both Keynote and PDF format
- Visit CoveAppleClubArchives.com

If You're Joining Us Via Zoom

- **Please keep your microphone muted throughout the meeting**
- You can have your video on or off

After the meeting

- We'll keep the connection open until 8:30pm ET, so we can all chat as if we were back at Cheeks!
- Grab an adult beverage and yak it up – virtually – after the meeting!



**Plan for the
unthinkable**

Plan for the unthinkable

- Something will happen...
 - Suddenly
 - Gradually
 - Expectedly
 - Unexpectedly



...and when it does

- Someone is left to deal with it
- It's never a good time
- It's never pleasant
- It's always stressful
- It's always urgent



“The best time to practice emergency procedures is during non-emergency conditions.”

– **My flight instructor**

Make a plan while we can

- A little bit of pain for a lot of peace-of-mind
- No better time than RIGHT NOW
- Simple, common-sense steps that also pay off NOW, when it's not a crisis

There's a name for this

- In the business world, this is called “disaster recovery,” “continuity of business planning,” or “blast radius testing”
- In the everyday world, this is called “legacy transition planning” or “continuity of data planning”

Three steps to peace of mind

Devices



For those of us living in the warm embrace of 

- You **must must must must must must must must must** know the **Apple ID** and **password** of your loved one
- It must be written down – digitally or on a slice of dead tree
- You must be able to log in with it at iCloud.com in ***non-emergency*** situations

For those of us living in the loving embrace of 

- **You must must must must must must must must must know device unlock Passcode** for their devices
- It must be written down – digitally or on a slice of dead tree
- You should know it **COLD**, and try it every few days

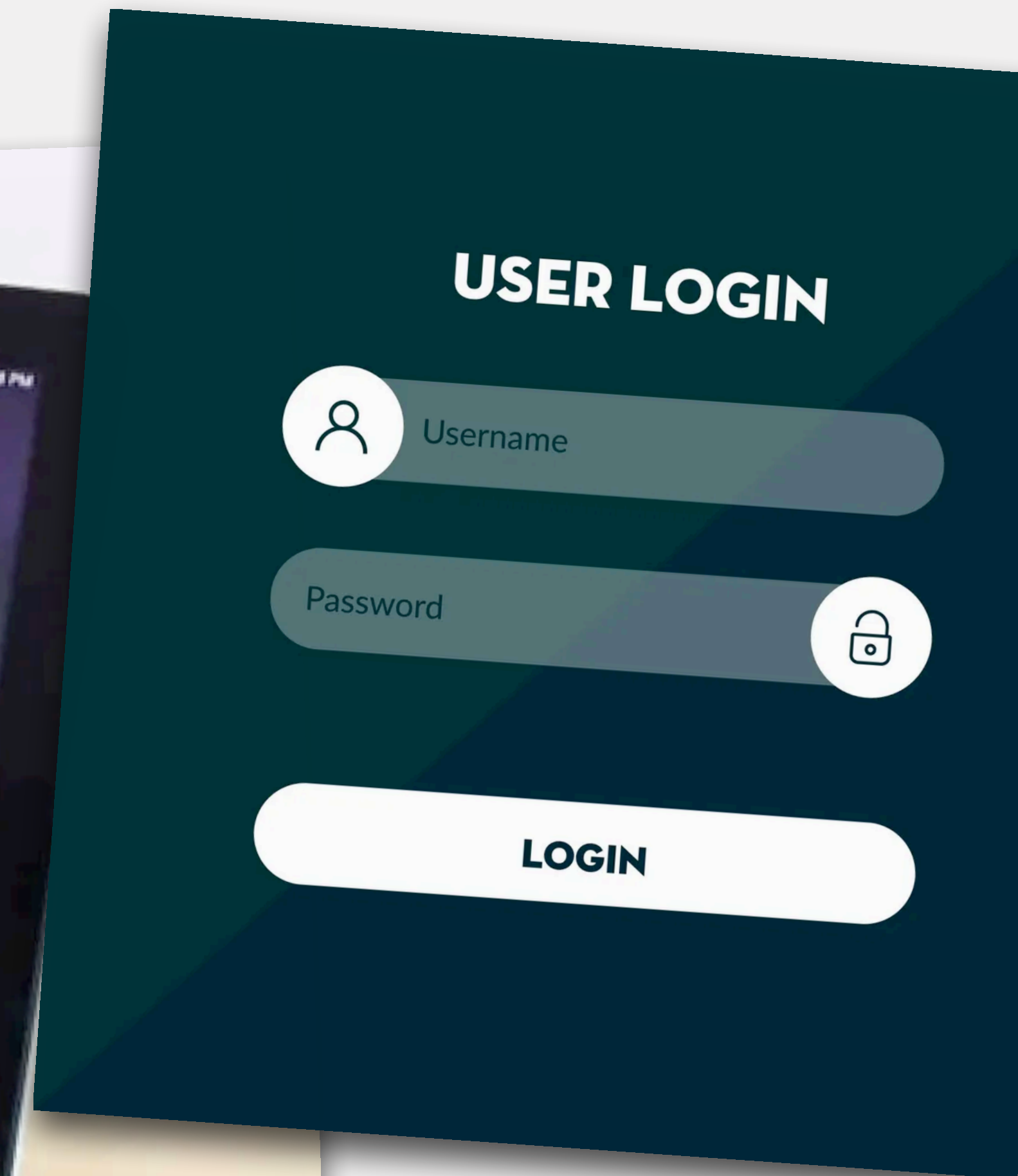
Those three precious bits of info unlock:

- Their iCloud Mail, Contacts, Calendar, Notes, Reminders, Bookmarks, Reading List, **Photos**, Keychain, iCloud Backup, iCloud Drive, iCloud Storage, Find My
- Access to their account: backup, restore, transfer, delete
- Ability to work with Apple Support

Email *über alles*

- With access to their email, you can almost always unlock everything else:
 - Password resets for websites
 - Communicate from a trusted email address to 3rd parties
 - Receive & send in their name when they cannot

Logins



For those of us living in the tender embrace of

- You **must must must must must must must must must** know the **boot-up (administrative) password needed to login to their Mac**
- It must be written down – digitally or on a slice of dead tree
- You must be able to log in with it in ***non-emergency situations***

For those of us living in the gentle embrace of

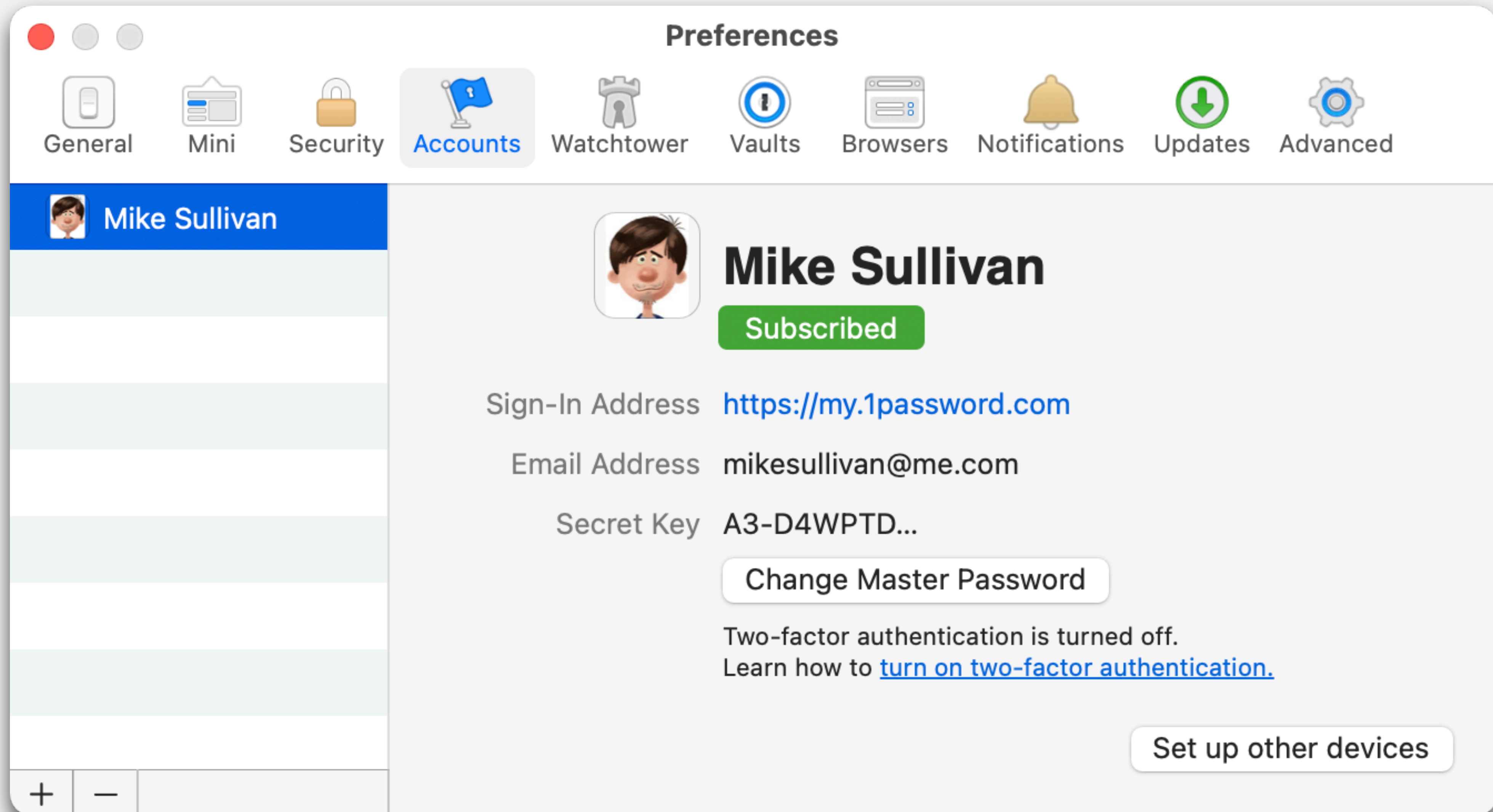
- You **must must must must must** be able to locate and read or unlock their website login repository
- Hopefully, it's not 27 pages of pencil scratches on a dog-eared, coffee-stained legal pad kept next to their computer
- An up-to-date copy kept in a document safe or safe deposit box – or, best of all – in a password manager app

1Password removes ALL of these pain points

- Central, shared, encrypted, replicated, always-accessible, secured, unlimited and professionally-managed cloud-based repository of all mission-critical info
- \$5/month per family.
- **C'mon!**
- If you can afford Apple gear, you can afford 1Password!



1Password for Families



1Password for Families



Families

\$4.99

per month
billed annually

Includes up to 5 users



1Password Emergency Kit

Created for Marilyn Sullivan on 5/29/2020.

Once you fill in your Master Password, the details below can be used to sign in to your 1Password account in an emergency.

1. Print out this document (and/or put it on a USB key or external drive).
2. Fill in your Master Password below.
3. Store your kit in a secure place where you can find it, e.g. a safe deposit box.

1Password Account

SIGN-IN ADDRESS

1Password for Families

- “Families” gives you 5 users!
- You can put the kids on it!
- Share only the minimal number of logins & other info you decide you want to share – everything else is secure & private
- Email them your 1Password Emergency Kit, discuss storage, use, etc.; remind them every year



1Password Emergency Kit

Created for Marilyn Sullivan on 5/29/2020.

Once you fill in your Master Password, the details below can be used to sign in to your 1Password account in an emergency.

1. Print out this document (and/or put it on a USB key or external drive).
2. Fill in your Master Password below.
3. Store your kit in a secure place where you can find it, e.g. a safe deposit box.

1Password Account

SIGN-IN ADDRESS

<https://my.1password.com>

EMAIL ADDRESS

marilynsullivan@mac.com

SECRET KEY

A3-HME9C6- -7M8TF-KLTHM



MASTER PASSWORD



Need help?

Contact 1Password at:
support@1password.com



Setup code

Scan this code from the 1Password apps to set up your account quickly and easily.

Data Protection



Where to store your mission-critical data

- Bank safe deposit boxes:
 - Expensive
 - Inconvenient
 - Hard to get and keep
- ...and, amazingly, they are **NOT** safe!

Safe Deposit Boxes Aren't Safe

New York Times

July 19, 2019



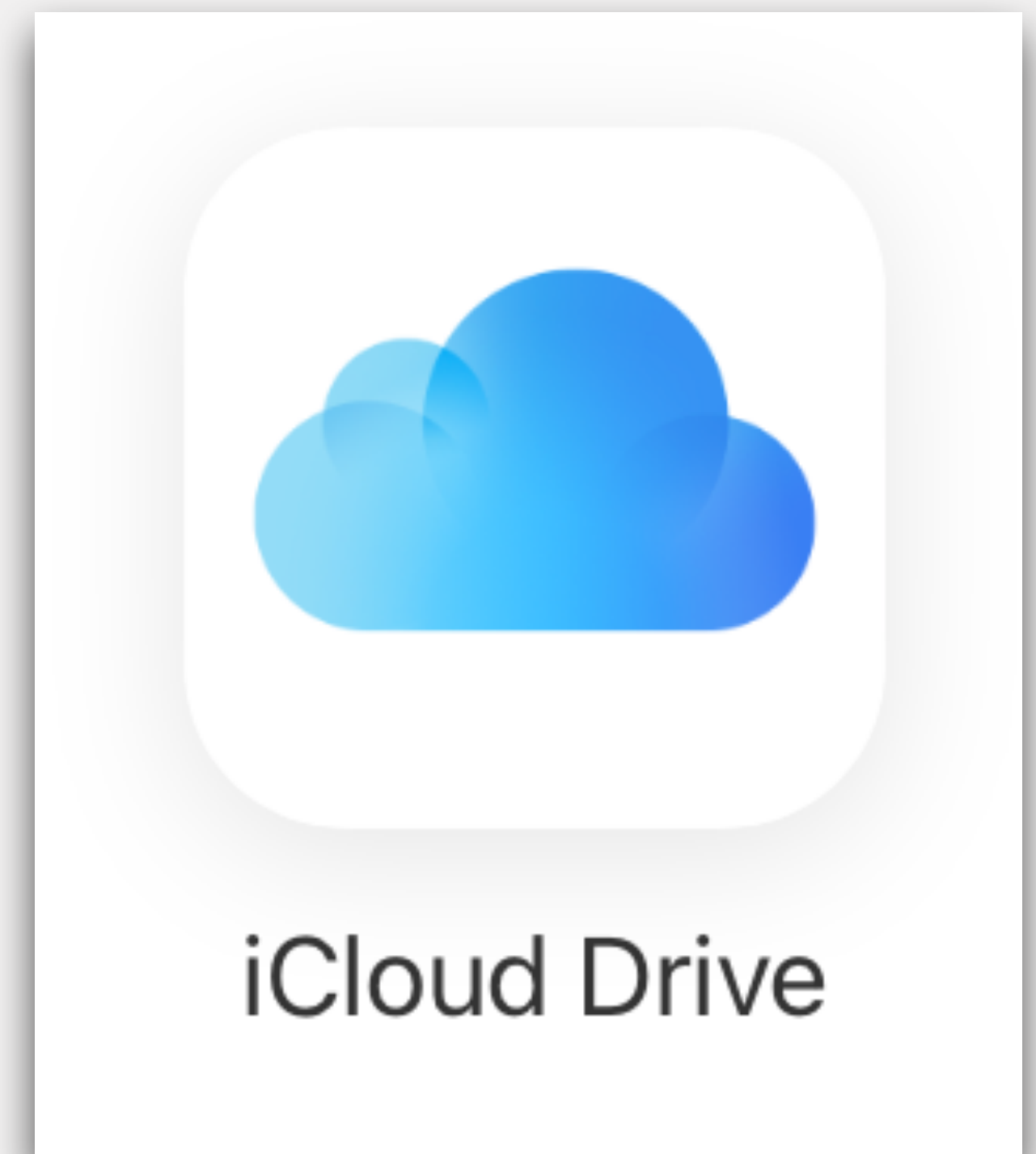
Where to store your mission-critical data

- Home document safes
 - Good, inexpensive, secure *secondary* data storage
 - Best ones withstand all disasters that can affect your home
 - Use it to store 1Password emergency kit, other “breadcrumb” information
 - **Make sure the location of the safe’s key is known and shared!**
 - Find a buyer’s guide at **thewirecutter.com**



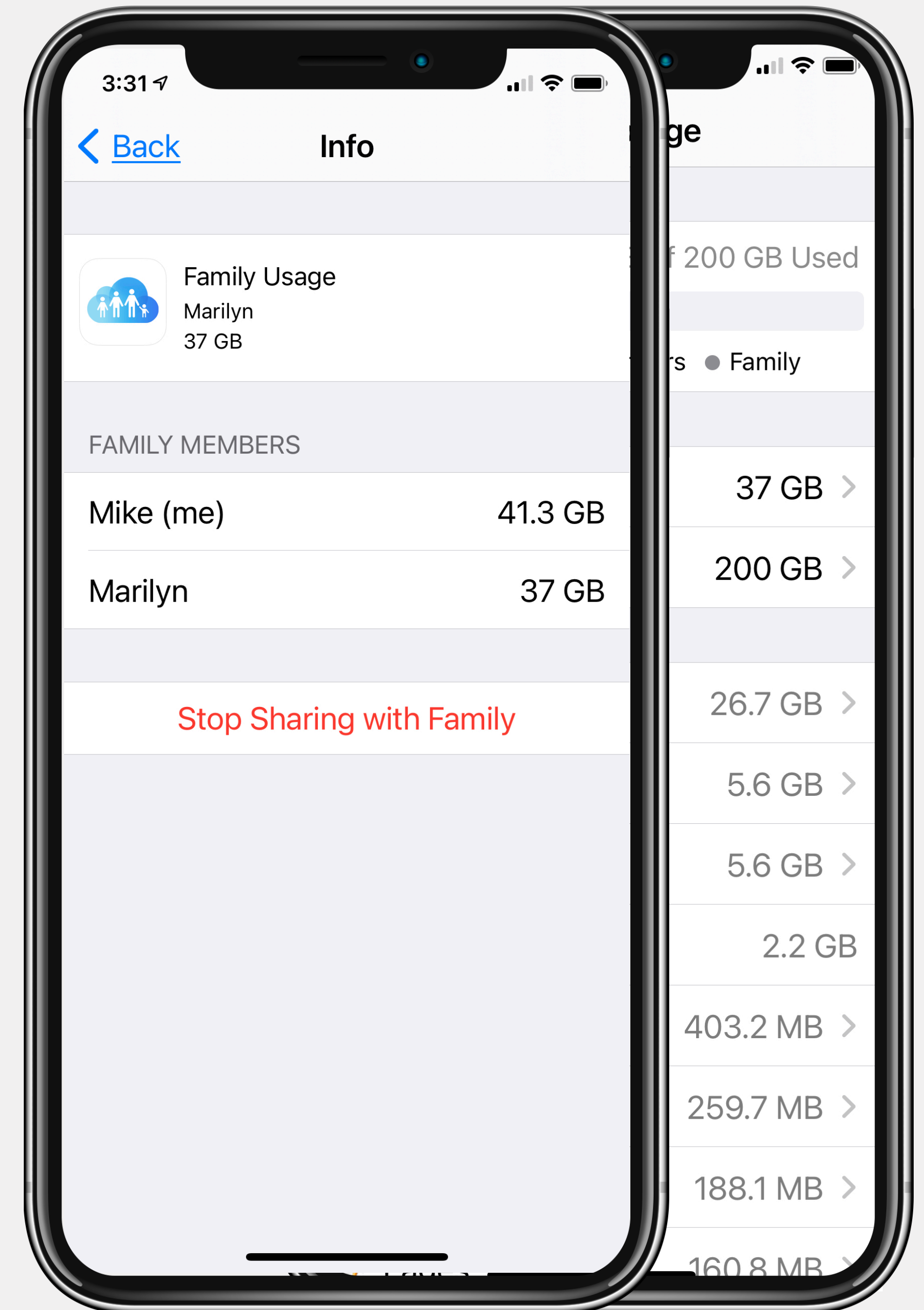
Where to store your mission-critical data

- Cloud storage
 - Cheap and unlimited
 - Accessible anywhere
 - Encrypted, secured, replicated
 - Protected & managed by the biggest brains in the world



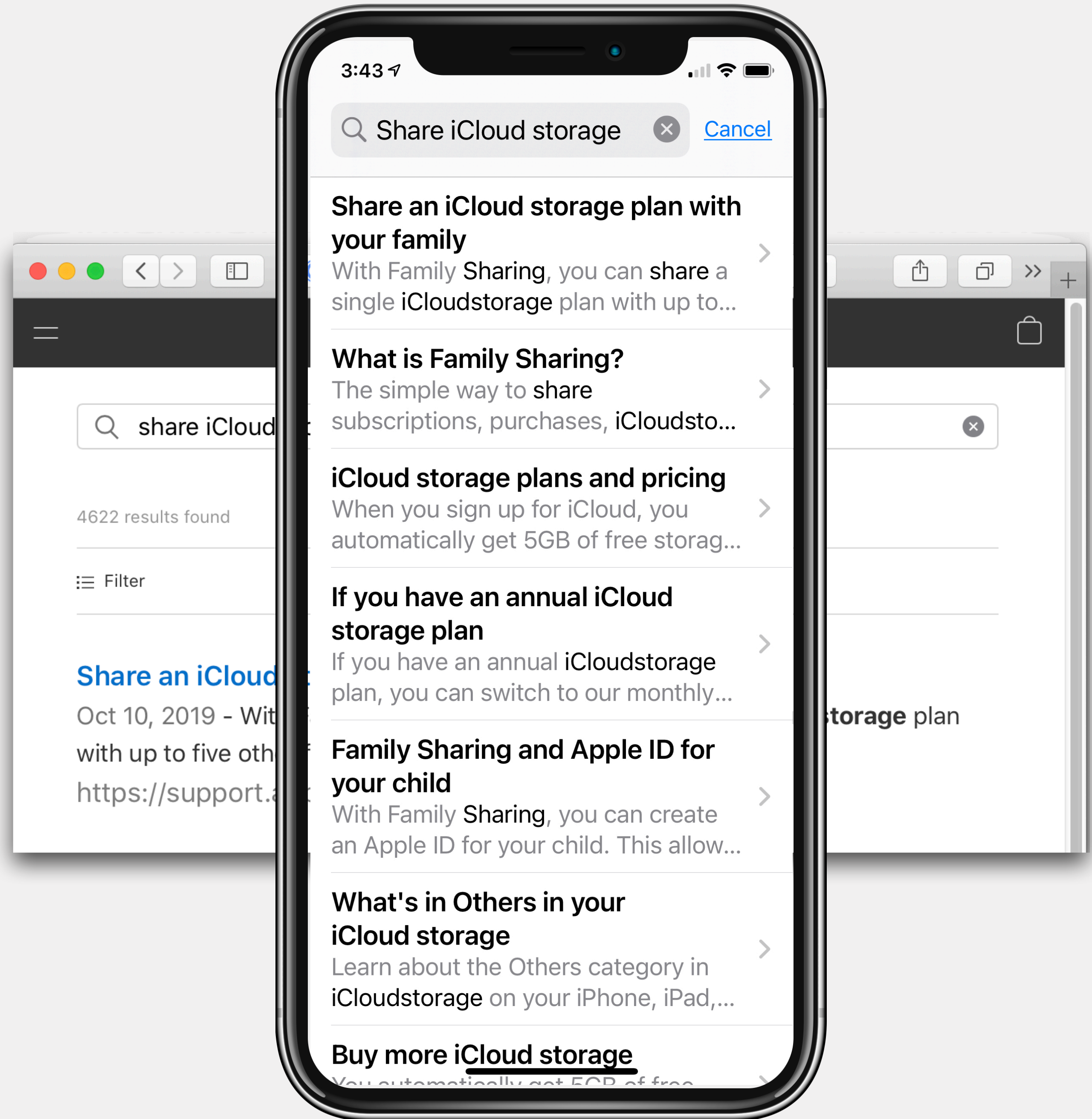
iCloud Storage Family Sharing

- Available for paid tiers of 200Gb or 2Tb
- Each user keeps all their own data, private and secure, unless they choose to share individual files or folders
- The entire 200Gb or 2Tb “pool” of iCloud storage space is shared between all users in the Family Sharing plan
- If a family member is already paying for their own iCloud storage plan, they can choose to switch to the shared plan or keep their own and still remain part of the family. When they switch to the shared family plan, they get a refund for the remainder of their personal plan.
- Any one of the family members can be the “family organizer”



Apple makes it easy!

- Freakishly detailed HOWTOs on Apple's website or the Apple Support app for iPhone / iPad
- apple.com → support → Search → “share iCloud storage”
- Apple Support App → Search → “share iCloud storage”
- Just **READ** the instructions and go for it!



What to put in iCloud Drive

- A folder with 1Password Emergency Kits
- Scans of passports, IDs, wills, DPOA, etc.
- A document for survivors explaining where to find everything else
- Whatever else you think is important



Discuss, share, plan now – when
it's easy!

Tonight's Handout

Plan for the Unthinkable

Cove Apple Club — June 23, 2021

When a loved one dies or becomes incapacitated, partners and relatives are often faced with trying to recover aspects of their digital life, including access to their priceless photos as well as their email, passwords and website logins.

If those critical details aren't properly shared, documented and stored ahead of time, it's quite often impossible to recover them. A bit of planning when times are good can help eliminate a lot of additional stress and chaos for those who need to carry on when necessary.

Here's our guide to best practices.

DEVICE CREDENTIALS

Gaining access to Apple devices **requires** that you know the **Apple ID** and **Apple ID password** for the incapacitated device owner. In addition, you also need to know the **device passcode** for each device (iPhone or iPad).

For Macs, you also need to know the **boot-up or administrative user password for the Mac**. You can find and edit this in *System Preferences* → *Users & Groups* on the Mac. Click the padlock icon in the bottom-left of the Users & Groups preference pane to unlock the setting, then make any change as needed. Be sure this password is recorded somewhere safe and that you share it with your close family (see below).

If you have forgotten your Apple ID credentials, visit iforgot.apple.com to reset your password.

To confirm your Apple ID credentials, and set additional security and recovery options, such as a recovery email address, visit appleid.apple.com.

Share these details with each other, document them (explained below), and periodically refresh your memory and understanding of this critical information.

With the Apple ID credentials, you will be able to access the email, photos, Keychain, bookmarks, Notes, calendar, contacts, iCloud Drive document storage and all other data stored in Apple's ecosystem. Without them, all that data and those irreplaceable photo memories will be **locked away forever**.

LOGINS

Whatever system your loved one uses to record website logins, you must be able to **find it** and **read it** if needed when they can't.

Ideally, that means they have ALL of their website logins and device credentials stored in a good password manager app like **1Password**, which we have recommended and used exclusively for 15 years. It's one of the best pieces of software we've ever seen in 35 years in the industry. It has never let us down, and it is only getting better. And it saves you hours of time and loads of frustration even when it's **not** a crisis emergency! Learn more at 1password.com, or ask for a personalized demo!

If using a password manager app isn't possible, then make sure you all know where and how all of these important logins and other credentials are stored. Also keep a copy in a safe place, and review it at least yearly to make sure it is still legible and up-to-date.

DATA PROTECTION

Now that you both have assembled, organized, confirmed and stored all this critical data, make a plan to **keep it safe**.

Bank safe deposit boxes are probably the **worst** option. They are inconvenient, costly, and in fact, they are not all that safe. In addition, updating the contents of a deposit box is not quick or easy, and then there's the matter of even remembering where the key is kept for the box!

Fireproof home document safes are relatively inexpensive, and the best models provide excellent protection against virtually every calamity that can occur to your home. Storing mission-critical documents, such as the 1Password Emergency Kit page, other credential records and instructions to relatives in case of emergency, is a good practice no matter what other measures you employ. We recommend it as a *secondary* data storage layer of protection for your most important data.

Like all aspects of these continuity plans, make sure you review what's inside the safe, where the key(s) are kept, and that the data stored in them is current.

Cloud storage options today are incredibly inexpensive, virtually unlimited in size, accessible anywhere, encrypted and secure, and designed and maintained by the most brilliant minds in the world. For Apple users, **iCloud** storage is the easiest and best choice.

For \$3/month, an *entire family* can share 200Gb of iCloud storage to keep all their data, photos and important documents safe, instantly accessible, private, backed-up and encrypted.

You can also use it to keep your 1Password Emergency Kit PDF pages, wills, Durable Power of Attorney documents, medical information, and much more. **iCloud for Families** is our recommendation for storing all your mission-critical data, **in addition** to the 1Password app.

REVIEW REGULARLY

Whatever system you decide on, it's important to make sure that your loved ones know **what** your system is, **how** to access it, and that you **review** it with them **at least annually**.

A few minutes every few months keeping this information in mind, accessible and up-to-date will likely be a huge relief to those who will need it when the unthinkable happens.

Donations update!

**Please Support the
Cove Apple Club**

Facts

- The Club has expenses of about \$550/year
 - \$15/month for Zoom Business
 - \$9/month for MailChimp paid plan
 - \$170/year for Wix: main website, including hosting
 - \$80/year for domain registrations and hosting of CoveAppleClubArchives.com

If you think the Cove Apple Club
is worth your support, we
encourage you to donate to help
keep it going

“If you love something...help it grow.”

“Give until it feels good!”

Donating: In person, online

- Before in-person Club meetings, we will show this QR code linking to our website's donations page during the walk-in slideshow
- You can point your iPhone or iPad camera at this QR code, load the page, and donate in just a few seconds while you wait for the meeting to start!



SCAN ME NOW!

Donating: Virtually

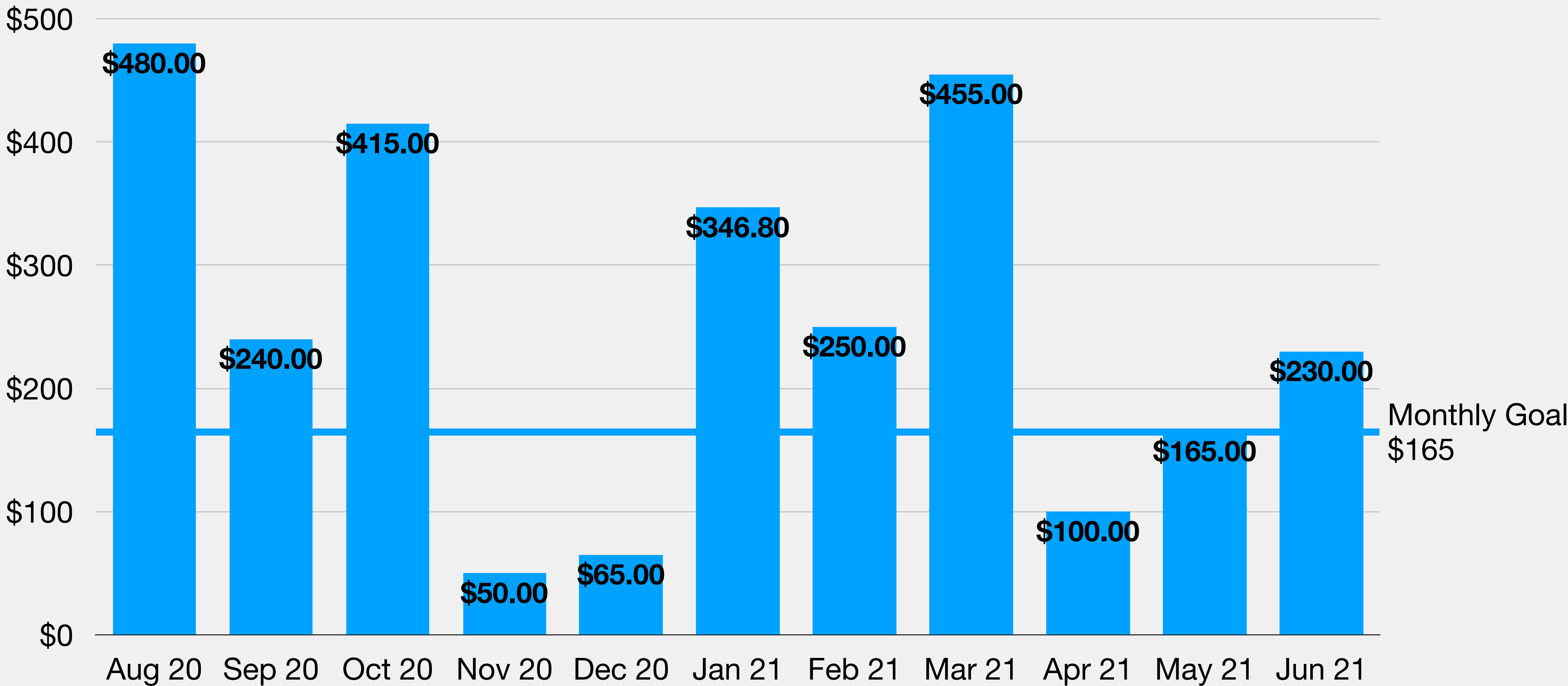
- All Club emails have a donation appeal at the bottom of each message
- We take Zelle, PayPal, Venmo, Apple Pay Cash, cash & check!
- There's also a big, beautiful Donations page on the Club website



2021 YTD Donations Update

- Twenty-nine donations received to date from 14 different donors
- Total donations: \$1,561.80

Donations by Month



**Support the
Club with your
donations!**



SCAN ME NOW!

Thank you
for your support!

This Club
depends on **YOU!**

Upcoming meeting dates

All meetings begin at 7pm ET on Wednesday nights

- *No meetings* in July, August or September – **ROAD TRIP!!**
- **We'll be back in touch in October – have a great summer!**

Schmooze Session!

IRL & Virtual Schmooze Session

- We'll keep the connection open until 8:30 ET, so we can all chat as if we were back at Cheeks!
- Grab a cold one and yak it up – virtually or here in person!

Hello from beautiful

